



MAGSAYSAY COLLEGE

MUNICIPALITY OF MAGSAYSAY
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Commission on Higher Education
Association of Local Colleges and Universities
La Omnipresencia de Dios
OFFICE OF THE COLLEGE PRESIDENT



MEMORANDUM

No. 02, Series of 2024

DATE : 07 JULY 2024
TO : FACULTY AND STAFF
RE : COLLEGE OFFICER-IN-CHARGE

I would like to inform the Magsaysay College Community that I will be out from **July 8 to July 9 2024**.

During my absence, the incoming Director of Student Life and Formation **Mr Don T Cahilog** will serve as Officer-In-Charge to ensure smooth operations.

The office of the College President has my contact details and I am readily reachable.

All personnel of the college are hereby directed to give their full support and cooperation.

God bless us all!

(Sgd)

Ricky S Tadlip, PhD

College President